W2091 COUNTY RD JJ
KAUKAUNA, WI 54130
CORNER OF HWY 55 & JJ
PHONE: 920-788-5296

Thank you for choosing the Starlite Club. Please fill out this form and return it to us. This completed form **must** be returned to us 90 days before your wedding date! It will be kept on file and changes can be made up to 2 weeks prior to your wedding day. If you have any questions, or would like to discuss any details about your special day, please feel free to call us.

Wedding Date_____

Name of
Bride_____Phone_____
Address_____Cell_____

Name of
Groom_____Phone_____
Address_____Cell_____

Number of guests invited for dinner_____

****PLEASE CONTACT THE STARLITE CLUB TWO WEEKS PRIOR TO YOUR WEDDING WITH THE ACTUAL NUMBER OF GUESTS ATTENDING, THEN AGAIN ONE WEEK BEFORE**

Where will your ceremony take place? _____
What time will your ceremony take place? _____
Will guests arrive at the Starlite Club immediately following the ceremony?
YES_____ NO_____ Approximate arrival time_____

Would you like arrangements made for hors d'oeuvres? YES____ NO _____
Hors D'oeuvre's Chosen: _____

_____

_____

_____

Hors D'oeuvre Serving Time_____

Linen napkin color_____

Round Tables: YES_____ NO_____
Combinations of round and straight tables are available upon request

What time would you like dinner served? _____
NOTE: PARTY MUST BE HERE ON TIME!!!!!

What menu items have you selected? _____

How many people will be seated at the head table? _____

Will we be serving champagne or wine? YES_____ NO_____
Special request wines and non-alcoholic champagnes available upon request

If yes, what kind? _____

Head table only? _____Family table? _____All tables?_____

Is your cake being served for the dessert? YES _____ NO _____
If your cake is **not** being served for dessert, and you or someone in your party is cutting the cake, **YOU MUST PROVIDE YOUR OWN PLATES & UTENSILS.**

Would you like the Starlite Club to cut your cake? YES _____NO_____
TIME_____
Note: Cake cutting fee is $75.00, includes plates and utensils
If you cut your own cake and need plates, napkins and utensils there is a $25.00 charge.

Will you have a DJ? _____Band? _____
Name _____

What time will the entertainment start? _____ End? _____

Tap beer available **AFTER DINNER ONLY!**
Beer bartender and plastic cups: Fee, $65.00
What kind of beer? _____Qty_____
_____ Qty_____
Soda YES_____ NO_____
Before and After Dinner _____ After Dinner Only _____

Will you be having an Open Bar? YES _____ NO _____
If yes, discuss details with bar manager

Who is responsible for the dinner bill?
Name_____

Phone_____

Who is responsible for the bar bill?
Name_____

Phone_____

Please sign and return this form, to the Starlite Club, 90 days prior to your wedding date.

Today's Date _____

Bride's Signature _____

Groom's Signature _____

*****ALL BILLS ARE DUE AND PAYABLE BY CASH OR CHECK THE NIGHT OF THE WEDDING – CREDIT CARDS ARE ACCEPTED WITH A 4% SERVICE CHARGE.**

*****NOTE – SALES TAX (5%) AND A GRATUITY (17%) WILL BE ADDED TO YOUR BILL.**

*****PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

On behalf of the Starlite Club management and staff, **THANK YOU**, for allowing us to serve you on your special day!